

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 27 NOVEMBER 2007**

Councillors \*Adje (Chair), \*Diakides, \*Meehan and \*Santry

\*Present

| MINUTE NO. | SUBJECT/DECISION  | ACTION BY |
|------------|---|-----------|
| PROC34.    | <p><b>MINUTES</b> (Agenda Item 4)</p> <p><b>RESOLVED:</b></p> <p>That the minutes of the meeting held on 23 October 2007 be approved and signed.</p>  | HLDMS     |
| PROC35.    | <p><b>FURTHER UPDATE ON THE PROCUREMENT OF AN ICT MANAGED SERVICES PROVIDER FOR THE BUILDING SCHOOLS FOR THE FUTURE PROGRAMME</b> (Report of the Children and Young People's Service - Agenda Item 6)</p> <p>We noted that there was now likely to be an additional update report on the progress of the procurement procedure prior to the award of the contract anticipated in May 2008.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That it be noted that the purpose of the procurement was to let a contract to a single supplier to provide a solution to supply and install all the required ICT equipment, software and networks for secondary schools in the Borough and provide maintenance and associated services for a minimum period of five years.</li> <li>2. That it be noted that this was the third of five reports, the first four of which were for information and the fifth for award of contract, scheduled at key stages to keep us informed of progress.</li> <li>3. That the procurement procedure currently underway and progress made to date as outlined in the interleaved report be noted.</li> <li>4. That it be noted that the outcome of the procurement would lead to a key decision to award the ICT Management Managed Services Provider for the Building Schools for the Future programme with a total contract value of approximately £26 million for a five year contract term.</li> </ol> |           |
| PROC36.    | <p><b>TETHERDOWN PRIMARY EXPANSION - PHASE 2</b> (Report of the Director of the Children and Young People's Service - Agenda Item 7)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p>   |           |

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|                       | <p>Arising from our consideration of paragraph 10.3 of the report, clarification was sought and confirmation given that that a condition survey of the roof and a specialist condition survey of roof beams, dry rot and asbestos had not revealed the need for any works other than those for which provision had been made in the cost plan.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That authority to award the contract for the Phase 2 Expansion of Tetherdown Primary School be delegated to the Director of the Children and Young People’s Service in consultation with the Cabinet Member for Children and Young People within the boundary of the project budget.</li> <li>2. That approval of the contract award be based on a robust cost plan not to exceed a maximum construction value as defined in Appendix A to the interleaved report.</li> </ol>   | <p>DCYPS</p> <p>DCYPS</p>        |
| <p><b>PROC37.</b></p> | <p><b>OATFIELD HOUSE AND TWYFORD HOUSE - REWIRING SCHEME</b><br/>(Report of the Director of Urban Environment - Agenda Item 8)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Arising from our consideration of paragraph 13.1 of the report, we sought clarification of whether the proposed provision of TV core services envisaged as part of the project would take account of the impending change from analogue to digital systems. Officers present at our meeting were not able to confirm the position and we asked that a check be made to ensure that this change would be taken into account.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That, in accordance with Contract Standing Order 11.01(a) and subject to final consideration of any leaseholder observations at the expiry of the second Section 20 Notice period, approval be granted to the award of the contract for rewiring works at Oatfield House and Twyford House to Raytell Electrical Ltd in the sum of £1,056,370 with a contract period of 28 weeks.</li> <li>2. That the Director Urban Environment be authorised to approve the award of the contract after expiry of the second Section 20 Notice period and the consideration of comments received from leaseholders.</li> <li>3. That the total estimated cost excluding fees as detailed in paragraph 2.1 of Appendix A to the interleaved report be noted.</li> </ol> | <p>DUE</p> <p>DUE</p> <p>DUE</p> |

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| <p><b>PROC38.</b></p> | <p><b>KENLEY AND NORTHOLT, BROADWATER FARM ESTATE - LIFT IMPROVEMENTS</b> (Report of the Director of Urban Environment - Agenda Item 9)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><b>RESOLVED:</b></p> <p>That, in accordance with Contract Standing Order 11.01(a), approval be granted to the award of the contract for lift modernisation works at Kenley and Northolt, Broadwater Farm Estate to Precision Lift Limited in the sum of £467,738 with a contract period of 40 weeks.</p>   | <p>DUE</p>            |
| <p><b>PROC39.</b></p> | <p><b>RE-PROCUREMENT HIGHWAYS AND STREET LIGHTING CONTRACTS</b>(Report of the Director of Urban Environment - Agenda Item 10)</p> <p>We noted that in reaching a decision on whether or not to grant a further contract extension, we were required to balance the risk of challenge highlighted by the external legal advisor Trowers and Hamlins against the potential advantages of granting the extension which the report stated to be -</p> <ul style="list-style-type: none"> <li>• Financial and other deadlines made an April changeover more convenient.</li> <li>• An extension would allow a new permit scheme to be introduced in spring 2008 to be incorporated into the contract.</li> <li>• A new Head of Service who should be in place within the year would be able to input into the tender process.</li> </ul> <p>We expressed our displeasure that a failure in forward planning had left our Committee with little option other than to agree to a further extension of these contracts and we asked that the Head of Procurement report to us on all Council contracts which were due for renewal in the next 12-24 months.</p> <p>We also expressed reservations about the quality of some of the work performed by the highways contractor and we asked officers to ensure that suitable performance measures were incorporated into the extended highways contracts.</p> <p>Having balanced the risk of challenge against the potential advantages of extending the contracts, we</p> <p><b>RESOLVED:</b></p> <p>1. That the highways planned and responsive work be packaged</p> | <p>HPr</p> <p>DUE</p> |

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|                       | <p>into a single lot and street lighting as a separate lot within one contract and tenders be sought for a two year term starting 1 April 2009 with the option for up to 2 annual extensions.</p> <p>2. That the existing contracts be extended for a further year from 1 April 2008 to 31 March 2009 to enable full European Tendering Procedures and timing of work to enable capital works to be completed.</p>  | DUE   |
| <p><b>PROC40.</b></p> | <p><b>REACTIVE AND PLANNED MAINTENANCE CONTRACTS FOR THE OPERATIONAL BUILDING PORTFOLIO</b> (Report of the Director of Corporate Services - Agenda Item 11)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><b>RESOLVED:</b></p> <p>1. That approval be granted to the appointment of a Managing Agent to co-ordinate and manage the delivery of planned and reactive services across the operational building portfolio.</p> <p>2. That John Rowan and Partners continue to support the delivery of the integrated maintenance contract with support, guidance and advice from the Construction Procurement Group.</p> <p>3. That the current reactive maintenance contract with “Inspace Maintain Ltd” be extended for a period of 6 months, until the new contract was in place for the 1 September 2008.</p> <p>4. That the estimated Consultancy, Contractor costs and the impact statement on Homes for Haringey detailed in Appendix B to the interleaved report be noted.</p> | <p>DCS</p> <p>DCS</p> <p>DCS</p> <p>DCS</p> |

CHARLES ADJE  
Chair